



# **OCEANIA SQUASH FEDERATION**

## **CONSTITUTION**

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*Note – words used in this Constitution are defined at the end of the document in Section 19.*

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# **PART I – NAME, OBJECTS, POWERS**

## **1. NAME, REGISTERED OFFICE AND STATUS**

- 1.1. The name of the organisation is the Oceania Squash Federation (“Federation”).
- 1.2. The registered office shall be in a country or territory determined by the Federation Board.
- 1.3. The official language shall be English, and official documents shall be written in English.

## **2. OBJECTS**

The objects of the Federation are to:

- 2.1. conduct, promote and advance squash in the Oceania Region;
- 2.2. uphold the objectives and rules of the World Squash Federation for the advancement and playing of squash in the Oceania Region;
- 2.3. collect and circulate relevant World Squash Federation and Federation information amongst its Members;
- 2.4. adopt, formulate, issue, interpret and amend Policies for the control and conduct of regional events;
- 2.5. encourage, promote and manage Oceania sanctioned events and competitions;
- 2.6. settle disputes between Members as delegated by the World Squash Federation or within the Federation rules;
- 2.7. cooperate with other sporting, public and private organisations and authorities to promote the interests of sport generally, and squash in particular, throughout the Oceania Region;
- 2.8. promote other sports, games and recreations appropriate to advance the sport of squash;
- 2.9. maintain the standards, quality and reputation of squash for the mutual benefit of Members and the sport;
- 2.10. partner with corporate and other entities to protect and enhance the Federation’s intellectual property including entering into commercial, marketing and sponsorship arrangements for squash and the Federation, and
- 2.11. to undertake other actions or activities necessary to advance these Objects.

### 3. **POWERS**

Subject to this Constitution, the Federation has the power to:

- 3.1. make and adopt rules, regulations and resolutions necessary to carry out the objects and to conduct business;
- 3.2. delegate powers to the President and Board, either individually or collectively, as it may consider appropriate;
- 3.3. determine its membership including admission of new Members and fees payable by Members;
- 3.4. suspend, fine or remove any Member, Officer or employee who breaches any provision of the rules, regulation and resolutions in 3.1;
- 3.5. manage, deal with monies, enter into contracts and charge for services or facilities to carry out its affairs;
- 3.6. organise the management of Oceania Championships and events;
- 3.7. become a member of, and/or cooperate with any other organisation whose objects are similar to those of the Federation;
- 3.8. enter into any arrangements with any Government or Authority that are conducive to the attainment of the objects and the exercise of its powers;
- 3.9. publish any material appropriate for the promotion of its objects;
- 3.10. do all things conducive to the exercise of these powers.

## **PART II – MEMBERSHIP**

### **4. MEMBERS**

4.1. All categories of Members may be admitted to membership on application in writing to the Federation.

#### **4.2. Full Members**

Full Members shall be:

- 4.2.1. the principal authority responsible for the administration, organisation and playing of squash in the country or territory they represent and be recognised by the governing sporting authority of their country, and
- 4.2.2. a full member of the World Squash Federation.

#### **4.3. Associate Members**

4.3.1. Any organisation recognised by the governing sporting authority of their Country as the principal authority responsible for the administration, organisation and playing of squash in that country or territory of Oceania, but is not eligible to be a full member of the World Squash Federation or chooses not to do so.

##### **4.3.2. Existing Members**

Every organisation that meets the criteria in 4.3.1 that was a Full or Affiliate Member of the Federation prior to the adoption of this Constitution shall be accepted as an Associate Member from the commencement of this Constitution, subject to compliance with this Constitution.

4.3.3. The Federation is responsible for the payment of any fees owing to maintain their associate membership with the World Squash Federation.

#### **4.4. Life Members**

4.4.1. Life Membership can be granted to any person who has given outstanding service to the Federation, or to squash in the Oceania Region, over an extended period of time.

4.4.2. Nominations for Life Membership can only be made by a Member Country or Officer of the Federation. Nominations shall be submitted no later than 60 days prior to the Annual General Meeting.

4.4.3. Any recommendation for Life Membership shall be granted only by Special Resolution at an Annual General Meeting.

#### **4.5. Membership Fees**

4.5.1. The Board will determine the membership fee payable by Members, including the due date for payment and the manner of payment.

4.5.2. In order to receive, or continue to receive entitlements, Members must meet all requirements of membership set out in this Constitution.

4.5.3. Failure to Pay Fees – Any Members whose membership has lapsed must pay the current year's membership and any fees in arrears, unless otherwise determined by the financial members upon the recommendation of the Board that all or part fees be waived.

#### 4.6. **Members Rights**

- 4.6.1. Full Members and Associate Members are entitled to:
- 4.6.1.1. receive notice and papers, and the right to speak and vote at General Meetings in accordance with this Constitution;
  - 4.6.1.2. exercise all rights arising from this Constitution;
  - 4.6.1.3. communicate directly and receive communications from the Federation;
  - 4.6.1.4. nominate candidates for election to the Board;
  - 4.6.1.5. submit motions and items for consideration at General Meetings;
  - 4.6.1.6. request the convening of a Special General Meeting in accordance with this Constitution;
  - 4.6.1.7. have its athletes participate in events and activities of the Federation;
  - 4.6.1.8. apply for any development or funding opportunities offered by the Federation to further squash in their country.
- 4.6.2. Life Members are entitled to:
- 4.6.2.1. receive notices and papers, and attend and speak at General Meetings; and
  - 4.6.2.2. communicate directly with, and receive communication from, the Federation.

#### 4.7. **Members Obligations**

Full and Associate Members have the following obligations:

- 4.7.1. to comply with and observe this Constitution and the Federation's resolutions, regulations, policies and procedures;
- 4.7.2. to recognise and accept that this Constitution and the Regulations are made in the pursuit of a common object, namely the mutual and collective benefit of the Federation and its Members and the sport of squash;
- 4.7.3. to support and promote the objects of the Federation and the World Squash Federation;
- 4.7.4. to use its best efforts to support and participate in competitions organised by the Federation;
- 4.7.5. to pay any annual membership fee as determined by the Federation;
- 4.7.6. to ensure that its own members comply with the WSF Rules of Squash;
- 4.7.7. to submit the following information annually to the Federation, or within 14 days of any changes implemented:
  - 4.7.7.1. the name of the designated Member Delegate who will be the contact person for the organisation;
  - 4.7.7.2. a list of names and contact details of their Committee; and
  - 4.7.7.3. a list of major events to be held during the next 12 months and the proposed dates for such events;
- 4.7.8. provide a copy of their AGM minutes within 30 days of the meeting being held, including annual financial documents; and
- 4.7.9. to submit a written Annual Report for tabling at the Federation's Annual General Meeting by the due date.

#### 4.8. Cessation of Membership

- 4.8.1. A Member ceases to be a Member of the Federation on resignation or termination of membership according to this Constitution.
- 4.8.2. Resignation
  - 4.8.2.1. A Member may resign at any time by submitting their intention to resign in writing to the Board;
  - 4.8.2.2. Resignation shall not release the Member from any membership fees or charges owed to the Federation unless agreed by the Members.
- 4.8.3. Termination of Membership
  - 4.8.3.1. The Board may terminate a membership if the Member does not comply with any of the provisions in this Constitution; or has membership fees in arrears for greater than two (2) years; or whose membership is considered to be detrimental to the interests of the Federation.
  - 4.8.3.2. The Board is required to give the Member a fair opportunity to show why the membership should be terminated.
  - 4.8.3.3. If, after considering all representations made by the Member, the Board decides to terminate the membership, the Member will be advised in writing.
  - 4.8.3.4. A Member whose membership has been terminated may give written notice of their intention to appeal against the decision, providing the notice of intention is received by the Board within one (1) calendar month after the Member receives notification of the termination decision.
  - 4.8.3.5. On receiving a notice of intention to appeal the Board must, within one (1) calendar month after receiving the notice, call a Special General Meeting to decide the appeal.
  - 4.8.3.6. A Special General Meeting to decide an appeal must be held within two (2) calendar months after the Board receives the notice of intention to appeal.
  - 4.8.3.7. The appealing Member shall be given a full and fair opportunity to show cause to the Special General Meeting why their membership should not be terminated. The Board shall be given the same opportunity to show cause why the membership should be terminated.
  - 4.8.3.8. The appeal must be decided by a majority of Members present and eligible to vote.
  - 4.8.3.9. No further appeals shall be available to the Member should the appeal be rejected.



## **PART III – BOARD, COMMITTEES**

### **5. BOARD**

#### **5.1. Composition**

- 5.1.1. The Federation shall be administered by a President, Immediate Past President, two (2) Vice Presidents and the Executive Officer.
- 5.1.2. A Board Member may not hold more than one (1) position at any one time and the Vice Presidents cannot reside in the same country or territory.

#### **5.2. Term of Office**

- 5.2.1. Each Board Member shall be elected to a position for a period of two (2) years, except if the Executive Officer is engaged by the Board as an employee for a period under a contract.
- 5.2.2. To ensure rotational terms, each even year the President and one (1) Vice President shall retire; and in odd years the other Vice President and the Executive Officer shall retire.

#### **5.3. Role**

- 5.3.1. Notwithstanding their affiliation with their Member Country, the Board shall administer for the benefit of all Members.
- 5.3.2. Subject to these rules or a resolution of the Members carried at a General Meeting, the Board shall:
  - 5.3.2.1. have the general control and management of the administration of the affairs, property and funds of the Federation;
  - 5.3.2.2. have the authority to interpret the meaning of these rules and any matter relating to the Federation on which the rules are silent; and
  - 5.3.2.3. appoint employees or agents as may be required, and shall determine the remuneration of such services.

#### **5.4. Elections**

- 5.4.1. Nominations for a position on the Board can only be made by a Member.
- 5.4.2. The written nomination, signed by both the nominee and proposer, shall be lodged at least one (1) calendar month before the date of a General Meeting at which such election is due to take place.
- 5.4.3. A Member shall have the power to withdraw its nominee at any time.
- 5.4.4. If there is only one (1) candidate for a position, then that candidate shall be declared elected.
- 5.4.5. Where there are two (2) or more candidates for a position voting shall be by secret ballot.
- 5.4.6. Such ballots shall be counted by a scrutineer appointed by the President. The scrutineer shall not be a candidate nor be entitled to vote.
- 5.4.7. The candidate receiving the most votes shall be declared elected.
- 5.4.8. Where there are two (2) or more candidates for one position and no candidate receives a majority of votes after the first vote, a further ballot shall be conducted until one candidate receives the most votes cast.
- 5.4.9. Late nominations may be submitted at the meeting if approved by all the Members present at that meeting.
- 5.4.10. The Board, or any Member, may nominate a candidate at the meeting if no written or late nomination was received.

## 5.5. Replacement

- 5.5.1. Any Board Member may be removed at a General Meeting by resolution.
- 5.5.2. In the event of the death, resignation or removal from office of any elected Board Member, the Board may appoint a replacement until the next General Meeting.
- 5.5.3. In the event of the death, resignation or removal from office of the President, one of the Vice Presidents shall be appointed by the Board to become President and a person appointed to backfill the Vice Presidency until the next General Meeting.

## 5.6. Officer Responsibilities

### 5.6.1. President

- 5.6.1.1. responsible as a whole for the fair and efficient conduct of the meetings and attainment of the objects of the Federation;
- 5.6.1.2. presides over all meetings and empowered to permit observers to attend, address, but not vote at such meetings;
- 5.6.1.3. chairs all meetings of the Federation where possible;
- 5.6.1.4. holds the position of Regional Vice President on the World Squash Federation Executive;
- 5.6.1.5. represents the Federation in all dealings with the World Squash Federation and any other organisation unless otherwise determined by the Board;
- 5.6.1.6. is the formal head of the Federation, having authority to make public statements on its behalf;
- 5.6.1.7. formally reports to meetings and the World Squash Federation on the performance of the Federation as the need arises; and
- 5.6.1.8. may deputise or delegate any duties to another Board Member if unable to fulfil the duty from time to time.

### 5.6.2. Immediate Past President

- 5.6.2.1. automatically becomes an ex-officio officer, without voting rights; and
- 5.6.2.2. provides advice and leadership to the President regarding past practices and other matters to assist in governing of the Federation.

### 5.6.3. Vice Presidents

- 5.6.3.1. assist the President as required, substituting for the President on any occasion when the President requests or is unable to fulfil duties; and
- 5.6.3.2. supports the Board in the execution of the Objects of the Federation and provision of development opportunities for Members.

### 5.6.4. Executive Officer

- 5.6.4.1. conducts the day-to-day operations of the Federation;
- 5.6.4.2. prepares meeting agendas, record minutes of proceedings of all meetings and distribute to Members;
- 5.6.4.3. conducts the correspondence of the Federation and maintain files and records;
- 5.6.4.4. undertakes the duties of the Federation Treasurer;
- 5.6.4.5. liaises with Committees and assists in the planning and execution of Member development opportunities; and
- 5.6.4.6. regularly reports to the Board and Members on the activities of, and issues relating to the Federation.

**5.7. Remuneration**

Board Members shall be entitled to be paid for:

- 5.7.1. services rendered to the Federation other than as a Board Member; and
- 5.7.2. reimbursement for reasonable travel, accommodation and other expenses when travelling to or from meetings and/or otherwise engaged in the affairs of the Federation.

**6. COMMITTEES**

- 6.1. The Board may appoint one (1) or more persons to undertake specific projects, consisting of such Members or persons as the Board thinks fit to perform these duties.
- 6.2. Such persons shall act in an advisory capacity only and shall conform to any regulations of the Federation.
- 6.3. A clear and concise timeline shall be set for each project and administered by the Executive Officer and/or President for the duration of the project.
- 6.4. A written report shall be submitted to the Board within one (1) calendar month of the completion of the project.

## **PART IV – MEETINGS, VOTING, FINANCES**

### **7. MEETINGS**

#### **7.1. Annual General Meeting (AGM)**

- 7.1.1. A General Meeting is to be held annually within six (6) calendar months of the end of the financial year at a date and venue determined by the Board.
- 7.1.2. A quorum shall consist of not less than half of the financial Members of the Federation.
- 7.1.3. If a quorum is not reached the unanimous support of Members present, and entitled to vote, may agree to proceed provided at least three (3) Members are present.

#### **7.2. Special General Meeting**

- 7.2.1. The Board may convene a Special General Meeting to address urgent matters and/or upon written request from three (3) Members.
- 7.2.2. A quorum shall be met as per 7.1.2 and 7.1.3.

#### **7.3. Board Meeting**

- 7.3.1. The Board shall meet as determined by the President.
- 7.3.2. Meetings shall be in a form determined by the President, which may include electronic communication.
- 7.3.3. At least three (3) Board Members shall be present, or respond, to meet a quorum.
- 7.3.4. A Board Member shall not vote in respect of any motion in which there is a vested interest.

#### **7.4. Telecommunication Meeting**

- 7.4.1. Member Delegates and Board Members may participate in meetings and vote on any proposed resolution at a meeting without being physically present.
- 7.4.2. Meetings may be held by means of a telecommunication meeting provided the number of Members or Board Members (as applicable) participating is not less than the required quorum.
- 7.4.3. All persons participating in the meeting must be linked by telephone, audio-visual or other instantaneous means.
- 7.4.4. Each of the persons taking part in the meeting must be able to hear and be heard by each of the other persons taking part at the commencement of the meeting.
- 7.4.5. Participation in this manner shall constitute the presence of that person at the meeting.
- 7.4.6. At the commencement of the meeting each person must announce his or her presence to all other persons taking part in the meeting and may not leave the meeting intentionally by disconnecting unless that person has previously notified the Chair.

#### **7.5. Meeting Notice**

- 7.5.1. Notice of a General Meeting, advising the meeting date and method, must be given to the Board and all Members entitled to attend at least two (2) calendar months prior to the proposed meeting date.
- 7.5.2. At least one (1) calendar month prior to the proposed meeting date confirmation of the starting time, place and/or method shall be advised.
- 7.5.3. At least two (2) calendar months prior to the proposed date of the meeting, Notices of Motion will be requested from Members, which must be received no less than one (1) calendar month prior to the meeting.

- 7.5.4. At least twenty-one (21) days prior to the General Meeting documentation for the meeting should be distributed including:
  - 7.5.4.1. agenda and minutes of previous meetings;
  - 7.5.4.2. copy of audited financial accounts;
  - 7.5.4.3. copies of all Reports received;
  - 7.5.4.4. in the case of a proposed Special Resolution, the intention to propose the Special Resolution and the terms of the proposed Special Resolution;
  - 7.5.4.5. any notice of motion received; and
  - 7.5.4.6. a list of all nominations received for a position to be elected at the relevant General Meeting.

## 7.6. Voting

- 7.6.1. Voting results shall be determined by a simple majority of all votes cast.
- 7.6.2. All votes must be given personally or by proxy.
- 7.6.3. Members shall be entitled to one (1) vote each on all matters except for those concerning the Constitution and Membership Fees.
- 7.6.4. Member voting for matters concerning the Constitution and Membership Fees shall be determined by Membership Category, i.e.
 

Category A	1 – 5 courts	1 vote
Category B	6 – 9 courts	2 votes
Category C	10 – 99 courts	3 votes
Category D	100 – 999 courts	4 votes
Category E	1000+ courts	5 votes
- 7.6.5. Board Members shall be entitled to one (1) vote each on all matters.
- 7.6.6. A Member or Proxy is not entitled to vote unless all monies due and payable by the Member has been paid prior to the meeting.
- 7.6.7. Proxy Voting
  - 7.6.7.1. Each Member is entitled to appoint another Member as their proxy.
  - 7.6.7.2. No Member may hold more than one (1) proxy.
  - 7.6.7.3. Notice of any appointed proxy must be sent to the Executive Officer no later than 24 hours before the time of the meeting for which the proxy is appointed.
  - 7.6.7.4. A proxy may be revoked by the appointing Member by notifying the Executive Officer at least one (1) hour prior to the scheduled meeting time.

## 7.7. Action Without Meeting

- 7.7.1. Any Member, or Board Member, may propose a motion of action without a meeting.
- 7.7.2. Such motions shall be submitted in writing to the Board.
- 7.7.3. The Board shall consider the motion with seven (7) days of receiving such motion.
- 7.7.4. After consideration by the Board, copies of the motion shall be sent to each Member within fourteen (14) days of the motion being received.
- 7.7.5. The responding vote by each Member must be received no later than twenty-one (21) days after the date of notice.
- 7.7.6. No later than fourteen (14) days after the closing date for voting the Board must advise the Members of the outcome of the vote.
- 7.7.7. The provision of voting at General Meetings shall apply to any action of the Members without a meeting.

## 8. FINANCIAL MATTERS

8.1. The financial year of the Federation shall be 1 July to 30 June of the following year.

8.2. All Federation records and bank accounts shall be in the official currency of the Federation as determined by the Board.

### 8.3. Annual Financial Statement

8.3.1. A qualified Auditor shall be appointed to undertake an annual audit of the Federation finances.

8.3.2. The Auditor's report and financial statements shall be presented to Members at each annual General Meeting.

### 8.4. Banking

8.4.1. The Executive Officer is responsible for the receipt and banking of all monies received by the Federation.

8.4.2. All funds shall be paid to a bank account(s) in the name of the Federation and the bank account operated in accordance with the policy determined by the Board.

### 8.5. Membership Fees

8.5.1. The Members shall ratify the Membership Fees and Annual Budget at the Annual General Meeting.

8.5.2. Such fees shall be deemed to be due on 1 January of each year and paid by 30 June to comply with the Federation's financial year (as per 8.1).

8.5.3. Lapsed Members shall pay the current year's membership fee and any outstanding membership fee, unless otherwise determined by the financial Members, upon the recommendation of the Board that the penalty be waived.

8.5.4. The waiving of such penalty shall only be based on the grounds of extenuating circumstances, and a commitment by the lapsed Member to commit to its future support and membership of the Federation.

### 8.6. Remuneration

Board Members may be reimbursed for reasonable costs and expenses incurred in their performance of their duties (refer 5.7).

8.7. The Board may appoint a suitably qualified person to oversee the finances of the Federation and provide advice on financial matters.

## **PART V – ANTI-DOPING, REGULATIONS, DISPUTES**

### **9. ANTI-DOPING REQUIREMENTS**

- 9.1. The World Squash Federation Anti-Doping Rules and Regulations are expressly incorporated into this Constitution. Members and their member clubs/associations are bound by them, to the extent they are applicable.
- 9.2. All athletes, athlete support personnel and other persons under the jurisdiction of the Member Association are bound by the World Squash Anti-Doping Rules and Regulations.
- 9.3. It is a condition of participation in competitions sanctioned or organised by the Federation that athletes agree to be subject to testing carried out by a body competent to test under the World Anti-Doping Agency Regulations (WADA).

### **10. REGULATIONS**

- 10.1. The Board may make, repeal and amend such Regulations as it thinks appropriate to further the Objects of the Federation.
- 10.2. The Board shall consult its Members regarding any Regulation it proposes to promulgate that will affect them, and provide them with a reasonable opportunity to consider, and have input into it, before it is finally determined by the Board.
- 10.3. Any regulations, by-laws or other rules of the Federation that were in force prior to the commencement of this Constitution shall continue in force until such time as they are expressly revoked by the Board.

### **11. DISPUTES**

- 11.1. Any dispute or difference arising under or concerning the interpretation of this Constitution, the management or rules and regulations of the Federation shall, in the first instance, be resolved by mutual agreement.
- 11.2. If an agreement cannot be reached the dispute shall be resolved by a Disputes Committee, appointed by the Board, to manage this dispute.

## **PART VI – MISCELLANEOUS**

### **12. INCORPORATION**

- 12.1. In the event of the Federation becoming an incorporated Association, every Member of the unincorporated body who is a member on the day the Federation is incorporated and agrees in writing to become a Member of the incorporated body, shall be admitted to the equivalent class of membership as the Member held in the unincorporated body.
- 12.2. In accordance with Incorporation rules, the Board shall appoint a Secretary who resides in the country or territory in which incorporation is executed.;
- 12.3. The Secretary's role shall be to ensure legal compliance under the particular *Incorporations Act* is adhered by the Federation.
- 12.4. The Secretary shall have no voting rights of the Federation.
- 12.5. Should a vacancy occur in the office of Secretary, the Board must ensure the position is filled within one (1) calendar month.

### **13. INDEMNIFICATION**

The Federation shall indemnify each Representative, each Board Member, their heirs, executors and administrators against all costs, expenses and liabilities, including settlements approved by the Members, reasonably incurred or imposed upon the Representative, Board Member or Alternate in connection with, or results from, an action, suit or proceeding or the settlement or comprise thereof prior to final adjudication to which the Representative, Board Member or Alternate is, or may be, a party by reason of their being, or having been, a Representative, Board Member or Alternate of the Federation, except in relation to matters as to which the Representative, Board Member or Alternate is finally adjudged in such action suit or proceeding to have been derelict in the performance of their duty as a Representative, Board Member or Alternate.

### **14. CONFIDENTIALITY**

A Member of the Federation must not

- 14.1. use information obtained from the Federation to contact, or send material to another Member of the Federation for the purpose of advertising for political, religious, charitable or commercial purposes; or
- 14.2. disclose information obtained from the Federation to someone else, knowing that the information is likely to be used to contact, or send material to another Member of the Federation for the purpose of advertising for political, religious, charitable or commercial purposes.
- 14.3. Clause 14.1 does not apply if the use or disclosure of the information is approved by the Federation.

### **15. AMENDMENTS**

- 15.1. Any resolution having the effect of amending or repealing in whole or in part of this Constitution, its rules or regulations shall only be adopted at a General Meeting.
- 15.2. The adoption of any resolution to alter the Constitution or membership criteria shall be according to 7.6.4.



## 16. LAWS

This Constitution shall operate under the Laws of the country or territory where the Federation is incorporated, or if not incorporated, in the country or territory where the Office of the Federation is located.

## 17. DISSOLUTION

17.1. The Federation may be wound up by Special Resolution at a Special General Meeting called for such purpose.

17.2. In the event of dissolution of the Federation any retained funds, after expenses have been deducted, will be distributed to the Members based on the proportion of affiliation fees paid to the Federation in the twelve (12) preceding the dissolution.

## 18. INTERPRETATION

The words and phrases used in this Constitution shall mean as follows:

**Annual General Meeting** means the general meeting held annually to report to Members and hold Board elections.

**Annual Report** means the report submitted to a General Meeting by Members which outlines the current membership, development activities undertaken over the past 12 months and proposed development activities for the next 12 months.

**Appeal** means a process where a party can request a formal change to an official decision.

**Associate Members** means the Members of the Federation as described in 4.3.

**Board** means the officers of the Federation as specified in 5.1.

**Conflict of Interest** means when a person is in a position to derive personal benefit from actions or decisions made in their official capacity.

**Constitution** means this constitution.

**Delegate** means a person appointed to be the official representative of a Full or Associate Member of the Federation.

**Executive Officer** means the person described in 5.6.4.

**Federation** means the Oceania Squash Federation.

**Financial Member** means a Member Country who has paid the annual Membership Fees and any other sums owed by that Member by the relevant due date.

**Full Members** means the Members of the Federation as described in 4.2.

**General Meeting** means any meeting of the Members and Federation Board held from time to time.

**Intellectual Property** means all rights or goodwill in copyright, names, trademarks (or signs), devices, logos, designs, patents or service marks relating to the Federation or any event, tournament or any competition of squash activity or programme of or conducted, promoted or administered by the Federation.

**Life Member** means a person who has been granted Life Membership of the Federation under 4.4.

**Member** means and includes the members of the Federation as specified in 4.2 and 4.3.

**Membership Fee** means the fee payable by Members to the Federation annually (as specified in 4.5) and entitles Members to receive certain privileges as specified in 4.6.

**Oceania** means the geographical area in which members of World Squash are divided and comprises the countries and territories of Australasia, Melanesia and Polynesia.

**Officers** means the President, Vice Presidents and Executive Officer as specified in 5.1.

**Ordinary Resolution** means a resolution passed by a simple majority of votes of those entitled to be present and vote at a meeting.

**President** means the person elected as President of the Federation as specified in 5.6.1.

**Region** means the Oceania Region as determined by the World Squash Federation.

**Regulations** means the regulations of the Federation established in accordance with 10 and amended from time to time by the Board.

**Resolution** means the act of determining upon an action, method or procedure or the process of solving or ending a problem or disagreement.

**Special General Meeting** means a meeting specially called to discuss a particular item of Federation business.

**Special Resolution** means a resolution, for which proper written notice has been given, is validly carried by a majority of those present and entitled to vote at a meeting.

**Vested Interest** means a personal reason for involvement in an undertaking or situation, especially an expectation of financial or other gain.

**Vice President** means the Vice President/s of the Federation as specified in 5.6.3.

**World Squash Federation** means the organisation which is the international authority for squash worldwide.

**World Anti-Doping Agency (WADA)** means the international independent agency that monitors and enforces anti-doping policies in all sports and all countries.

**WSF Rules of Squash** means the World Squash Federation's official rules for playing both singles and doubles squash.