

# MINUTES OF THE ELEVENTH GENERAL MEETING OF THE OCEANIA SQUASH FEDERATION

Held 30<sup>th</sup> October 2011. At Sports House, 150 Caxton Street, Brisbane

## 1. Official Opening

Col Clapper opened the Meeting at 10.15am, welcomed everyone and thanked them for their attendance.

Col advised that the OSF was now operating under a new Constitution adopted at the Extraordinary General Meeting held prior to this Meeting.

## 2. Delegates and Attendees

Col Clapper	OSF President & Executive Director (CC)
Carol Kawaljenko	OSF Vice President; Australia; and OSF Championships Convenor (CK)
Butch Gifford	OSF Vice President; New Zealand; and OSF Development & Coaching Committee Convenor (BG)
Mal Tarrant	OSF Vice President; Norfolk Islands; and OSF Masters Convenor (MT)
Etuale Sefo	Samoa (ES)
Edmond Pereira	Papua New Guinea (EP)
Gye Duncan	Norfolk Island (GD)
Dick Best	OSF Masters (DB)
Chris Sinclair	OSF Referees and Rules Convenor (CS)

## 3. Apologies

Mousie Skews	OSF Vice President; and Cook Islands
Warren Yee	Fiji
David Navarre	OSF Regional Vice President to WSF; and New Caledonia
Yannick Jacobe	Vanuatu
Murray Day	Life Member; and Immediate Past President
Gary Hampson	OSF Championships
Gower Dallimore	OSF Masters
Michael Davis	Finance Director
John Lee	President Squash Australia
Neven Barbour	OSF Technical Committee Convenor

BG. NZ wished to have recorded the passing of Mike Greig, past Squash NZ President, Life Member and Honorary Solicitor and past member of the OSF Disciplinary and Appeals Committee.

## 4. Registration of Votes

Australia	5 votes	Carol Kawaljenko
Cook Islands	1 vote	Not present
Fiji	2 votes	Not present
New Caledonia	1 vote	Not present
New Zealand	4 votes	Butch Gifford
Norfolk Island	1 vote	Mal Tarrant
Papua New Guinea	3 votes	Edmond Pereira
Samoa	1 vote	Etuale Sefo
Vanuatu	1 vote	Not present

CS. With so few representatives from the smaller islands, does the meeting consider it is worthwhile holding these meetings away from major OSF Championships?

CC. Agree not ideal

## 5. Minutes of the 10th General Meeting held Cook Islands 2009

Moved BG, seconded CK that the Minutes be accepted as read.

Carried.

## 6. Business Arising from Previous Minutes

CC. Re 4.7. Jeff Wollstein has provided a report including: Coaches Profile Form; Register of Coaches; and submitted an OSF Coaches Code of Behaviour.

CK. Re 10.3 Life Membership. Has this been attended to? CC -Yes.

EP. Re 1. Voting. Add PNG with 3 votes

CS. Apologies. Typo spelling Convenor (Convener)

## 7. Minutes of the Extraordinary General Meeting held New Zealand 2010.

Moved MT, seconded ES that that the Minutes be accepted as read. Carried.

## 8. Report from the President and Officers

CC. WSF has expressed dismay at the falling number of courts in Australia.

Moved CC, seconded CK that the Report be accepted. Carried.

## 9. Reports from Member Countries

CC. Thanked all countries for their Reports. They will be added to the Oceania website

Moved CK, seconded BG that all the Reports be taken as read. Carried

## 10. Accounts and Auditors Report

CK. Re monies owing. CC advised there is only a small amount outstanding from PNG.

GD. Are these transactions regular?

CC. Yes with upsurge before major Championships. Can be extra costs such as sending Regional VP to Rotterdam for WSF AGM.

GD. Interest only \$8.90 and could get 6.5% easily e.g. ING - could be worth up to \$650/year.

CK. Electronic banking is needed.

CC. Typos. Under \$AUD Proposed, change 11.100 to 11,100 and 12.200 to 12,200.

Moved MT, seconded ES that the Financial Accounts and Auditors Report be accepted. Carried.

### Financial position of OSF

CC. Position of Secretary-General (now Executive Officer) decided yesterday.

CC. Position of Development Officer (DO) will be a major expense item to be explored by new Officers.

NZ's CEO strongly supports the position of DO to move around islands. He advised that table tennis has had great success doing this.

ES. Samoa fully supports the idea and wants it to happen quickly, but OSF needs to:

1. Set up a development template, and
2. Ensure DO spends an appropriate time at each place to make it worthwhile, and
3. DO must be in constant contact as follow-up, and
4. Local Associations must appoint a person to work with the DO and continue the work, and
5. Funding should be sought from the wider Oceania corporate area with the right approach most important e.g. ANZ Bank, Westpac, and this to be acknowledged by all Associations in their letterheads, etc to give mileage for sponsors.

As this DO moves around islands, information and solutions can be shared.

BG. Need to carefully work with all stakeholders.

CC. Due to Olympic bid, squash needs to have close relationship with other sports. Corporate sponsorship needed. Been openly critical of WSF in this area. Should make this a high priority.

CC. Need to recognise Australia and NZ are main financial contributors and will continue to be.

### Proposed Budget / Setting of Fees

CC. Used 2-year increments due to major Championships incurring heavier expenditure.

CK. Questioned if a formula was used for setting of fees cf court numbers.

CC. Yes, but particularly looking after Vanuatu in their initial stage.

Moved ES, seconded CK that Budget be accepted. Carried.

## 11. Standing Committee Reports.

### Rules and Referees Committee

Moved CS, seconded ES that the R & R Report be accepted. Carried.

### Development and Coaching

CC. Ken Watson is representing OSF at the Coaching Conference in Rotterdam.

### Masters

MT. No written report. Offered to assist upcoming event in Cook Islands.

Dick Best has joined Committee and provided a written report on Australian Masters activities.

Moved MT, seconded DB that the Report be accepted.

Carried

### Championships

Moved CK, seconded BG that Report be accepted.

Carried

## **12. Reports on OSF Championships and endorsement of future Championships.**

- Holding a meeting halfway through the Pacific Games was worthwhile.
- Singles and Doubles events to be run concurrently.
- Number of Plate events to be reviewed. CS. Trophy cost of \$1360 could then be reduced.
- PG Council want to move towards having local people run all areas of the sports and funding assistance may be cut for referees and tournament organisers.  
CS. Whilst not ideal, confident that if necessary currently accredited Oceania referees can handle the refereeing at events. This won't allow for assessments for new and existing referees.

MT. 19<sup>th</sup> Oceania Masters will be held Cook Islands May 21-25, 2012.

Ranking list for juniors been introduced by WSF. New Committee will contact Members re this. Conscious of protecting the interest of Oceania's juniors.

2011 Oceania Open was deferred due to lack of courts available in PNG. Will be reviewed depending on construction of new facilities.

The Pacific circuit needs to be discussed by the new Committee.

## **13. Reports on Major Games**

- Bid process is underway for 2020 Olympics.
- 2018 Commonwealth Games - Gold Coast has a bid in with result to be known within 2 weeks. [result in-awarded to Gold Coast].
- 2015 Commonwealth Youth Games will be held in Samoa. Eight sports have been approved, including Squash. Open to all under 18 years, but exact age eligibility to be advised by Etuale.
- Report on Arafura Games noted.

## **14. Reports from ONOC, OSFO, PGC and WSF**

Reports noted.

Currently at WSF's AGM are David Navarre, John Lee and Gary Hampson.

Other matters raised by CC in Reports will be discussed at next meeting of new Officers.

## **15. Consideration of Other Business.**

- a) No notices of Motion
- b) OSF Constitution matters handled previous day. New Constitution will be distributed to members by the new Committee.

## **16. General Business**

Information on U21 World Cup noted.

WSF has allocated to OSF:

- 2013 Coaching and Development Conference NZ
- 2013 WSF AGM. NZ
- 2014. World Masters. Australia withdrew application
- 2016. World Doubles Australia has applied as a trial event for CWG

For these and other events, see the WSF web site

Statistical information noted.

CC showed new WSF logo.

WSF has proposed Regions to be named e.g. WSF-Oceania. To be discussed by new Officers

CC. Has been approached by a Company wanting to advertise on OSF website. To be discussed by new Committee.

CK. Current OSF website needs revamping.

CS. More use could be made of website, e.g. all the Meeting material

## **17. Election of Officers (DB chaired)**

### President.

Only one nomination received – Colin Clapper – Duly Elected.

Period of Appointment - 1 year

### Executive Officer

Only one nomination received – Carol Kawaljenko – Duly elected.

Period of Appointment – 2 years

### Vice President – 2 positions available

Candidates	Butch Gifford (New Zealand)
	David Navarre (New Caledonia)
	Carol Kawaljenko (Australia)
	Neven Barbour (New Zealand)
	Mal Tarrant (Norfolk Island)

Carol Kawaljenko & Neven Barbour withdrew their nominations.

A vote by secret ballot was held with DB appointed as scrutineer.

Successful Candidates	Butch Gifford	: Period of Appointment – 1 year
	Mal Tarrant	: Period of Appointment – 2 years

### Immediate Past President

In accordance with the new adopted Constitution Mr Murray Day automatically takes the position of Immediate Past President of the Committee.

Moved CK, seconded ES that ballot papers be destroyed.

Carried.

## **18. Appointment Regional Vice-President to WSF**

Not required. With the introduction of new Constitution the OSF President will represent Oceania.

## **19. Appointment of Committee Convenors and Members**

Under new Constitution this is now done by Officers.

## **20. Venue and date of next General Meeting**

ES. Samoa is happy to host the next Meeting. To be decided by new Officers.

## **21. Meeting closed at 11.55am**

Col Clapper thanked everyone for their attendance

# MINUTES OF EXTRAORDINARY GENERAL MEETING OF THE OCEANIA SQUASH FEDERATION

Held 30<sup>th</sup> October 2011. At Sports House, 150 Caxton Street, Brisbane

## Delegates and Attendees

Col Clapper	OSF President & Executive Director (CC)
Carol Kawaljenko	OSF Vice President – Australia; and OSF Championships Convenor (CK)
Butch Gifford	OSF Vice President – New Zealand (BG)
Mal Tarrant	OSF Vice President; OSF Masters Convenor; and Norfolk Island (MT)
Etuale Sefo	Samoa (ES)
Edmond Pereira	Papua New Guinea (EP)
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## Apologies

Mousie Skews	OSF Vice President; and Cook Islands
Warren Yee	Fiji
David Navarre	OSF Regional Vice President to WSF; and New Caledonia
Yannick Jacobe	Vanuatu
Murray Day	Life Member; and Immediate Past President
Gary Hampson	OSF Championships
Gower Dallimore	OSF Championships
Michael Davis	Finance Director
John Lee	President Squash Australia
Neven Barbour	OSF Technical Committee Convenor

Col Clapper opened the Meeting at 9am.

## Registration of Votes

Australia – 5  
New Zealand – 4  
PNG – 3  
Samoa – 2  
Norfolk Island – 1  
Total: 15

## MOTION

*That the OSF Constitution dated 1 August 1996 be rescinded and a new document version 11.7 dated September 2011 plus tabled Draft changes, be adopted.*

Moved BG. Seconded MT. Carried.

Changes discussed at Workshop were presented to meeting

## Dispute Resolution

CC Presented a Paper on this as requested.

GD. Cannot deprive a person of the right to appeal to a court. Ideally best step is to handle internally and must ensure members use internal procedure first then go to legal step.

DB. Gave examples from Squash Australia showing the importance of having correct procedures in place.

ES and CK. Suggested Constitution should refer to OSF's Dispute Resolution procedure/Regulation, to avoid changing Constitution.

CC. Asked GD to handle this issue and report back to the Executive Officer.

BG. If there is a potential cost for OSF to go to court, OSF may wish to consider Incorporating in NZ where there is no cost.

Decision: Constitution to say (1) *should be settled internally first.* (2) *to be settled in accordance with Regulation xxx.*

**MOTION** put. Carried

Federation Regulations

CC put the Motion *that all the Federation's Regulations be reviewed to ensure compliance with the new Constitution and be formally adopted. Also that any new regulation/s required be put to members at the next General Meeting.*

Proposed Mal Tarrant. Seconded Edmond Pereira. Carried.

ES. Need to add how and when Regulations are to be changed

CK. Usually changes are done by the Officers after consultation with Members and should be included in the above Motion.

MT and EP agreed to the change to the **MOTION**. Wording to be decided by Officers. Carried

**Meeting closed at 9.55am**

# WORKSHOP OF THE OCEANIA SQUASH FEDERATION

Held 29<sup>th</sup> October 2011. At Sports House, 150 Caxton Street, Brisbane

## Delegates and Attendees

Col Clapper	OSF President & Executive Director (CC)
Carol Kawaljenko	OSF Vice President – Australia; OSF Championships Convenor (CK)
Butch Gifford	OSF Vice President – New Zealand (BG)
Mal Tarrant	OSF Vice President; OSF Masters Convenor; and Norfolk Island (MT)
Etuale Sefo	Samoa (ES)
Edmond Pereira	Papua New Guinea (EP)
Gye Duncan	Norfolk Island (GD)
Dick Best	OSF Masters (DB)
Chris Sinclair	OSF Referees and Rules Convenor (CS)
Gary O'Donnell	CEO Squash Australia (from 1pm)

## Apologies

Mousie Skews	OSF Vice President; and Cook Islands
Warren Yee	Fiji
David Navarre	OSF Regional Vice President to WSF; and New Caledonia
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Gary Hampson	OSF Championships
Gower Dallimore	OSF Championships
Michael Davis	Finance Director
John Lee	President Squash Australia
Neven Barbour	OSF Technical Committee Convenor

Workshop opened by Col Clapper at 9.30am

## OSF CONSTITUTION

Original 1992. Some amendments 1996.  
Document had been widely distributed for comments.

### Issues discussed – in brief

#### Incorporation

What jurisdiction does Incorporation in e.g. an Australian State have over an OSF country?  
Incorporation is to protect the Members so Incorporation serves OSF.

#### Appeals

Re expelling a country. Expensive to bring countries together.

Level of Appeals. Who does a country appeal to if still disagree with an OSF decisions.  
Always have right to appeal to WSF.  
Must add an area re Dispute Resolution.  
Col to look at overnight

#### Officers

Awareness of having too small a Committee. If all change, experience lost.

#### Life Members

Immediate Past President (IPP) to have an Officer's position with voting rights.

Quorum to be 4

#### Auditor

Officers to appoint within 30 days. Books to be audited only for Annual General Meetings.

Secretary-General terminology. Changed to Executive Officer

Cut out a lot of the unnecessary things listed as job description.

Decision: The EO is responsible for the day-to-day running of the Association.

Committee to comprise 5

1 President

2 Vice Presidents

1 Immediate Past President

1 Executive Officer

Confirmation **if** votes are tied, vote is lost

Col as President has always used his casting vote to vote against

Rotation of Officers

For continuity 2 will rotate in alternate years.

2012 President and 1 VP

2013 Other VP and EO

Consideration of allowing for opportunities for others to come onto Committee

Officers can serve only 2 consecutive terms in same position

Officers not eligible to stand again for same position until a 2 year absence

Proxies to be in writing

Meetings

Need more countries at meetings.

Annual meetings must be retained

More flexibility needed. Should be held with Pacific Games in alternate years.

Other years elsewhere but expense discussed.

Representatives must commit to meeting, not to being manager/player. However countries cannot afford to send someone just for a meeting.

OSF Regional Representative to WSF

Meeting felt OSF has not been appropriately represented at WSF level. For financial reasons Australia/NZ have represented as they can afford to attend. But OSF President/ED has had to do all the work for this person.

Decision: OSF President will be representative at WSF – realising finances need to be considered.

## **OCEANIA CHAMPIONSHIPS**

Next Oceania Championships due Norfolk island. MT asked to submit 3 alternate dates based on flights and accommodation, and present to Members. Likely to be October.

### **Oceania Junior and Youth**

Unlike other WSF Regions, OSF does not have OSF Junior Championships. Needed for the development of the sport.

WSF now has ranking system for Juniors and OSF's juniors will be disadvantaged

Countries need a solid junior base with a committed person to run them in each country. ICC (cricket) had great success sending someone into Samoa.

Squash will never replace major sports. Must work with them.

Development Officer to be discussed at GM.

### **Scheduling**

Encourage working in with Australia and NZ's major events. Calendars almost ready.

Members should give early notice of their Opens.

No squash in next **Mini Games** in Wallis and Futuna

Oceania Championships not bound by Pacific Charter. Can make own decisions but best to try and work in where appropriate.



Hopefully squash will be in PNG, but 4 sports will be knocked out. Squash borderline with 6 competing countries and is classified as being a non-progressive sport due to lack of new member countries taking up the sport.

PNG Sports Federation should be pushing for squash noting their medal prospects and have a very good junior player.

2012 – Oceania Masters Cook Islands May 21 – 25

2013 – Oceania Championships – Norfolk Island – date to be set

2013 – Oceania Masters – Venue to be set

2015 – Pacific Games PNG – Subject to squash being selected as a participating sport. If selected, the new courts will have to be built. Not sure then if courts can be constructed in time.

2017 – Mini Games – in Vanuatu. Not a selected sport at this stage but being negotiated with Games Authority. Otherwise, it will be a stand-alone Oceania Championships at a venue to be determined

#### **PRESENTATION BY SQUASH AUSTRALIA.** Gary O'Donnell. CEO

2018 CWG bid for Gold Coast (with Sri Lanka). DVD shown

Squash will be at Runaway Bay

Looked into funding e.g. Pacific Sport Development and Grants Program and information distributed.

#### **FORMAT OF FUTURE OCEANIA EVENTS**

Countries don't all have Doubles courts. Looking into playing Doubles on Singles courts. Could be a problem with Insurance.

Shortage of Ladies teams. Discussed reducing Ladies teams from 5 players to 4 (3 + Reserve).

Countries currently send 10 players (4 players + reserve for each Men's and Ladies).

Discussed Teams of 3.

Discussed Pools.

3 in a Team aligns with WSF's World teams.

Need to reduce length of events. Too expensive. It cost Samoa A\$20,000 to send their teams to New Caledonia.

Proposed format to be reworked and submitted to Officers

#### Decisions:

- Countries to send Teams of 5 comprising 3 players and 2 reserves (not 4/1)
- Play 3 to a Team
- Singles. One Plate
- Teams. Round Robin
- Doubles. No Plate
- Events (Individuals, Doubles and Teams) to run concurrently where possible
- All changes will apply to OC in NI
- Keep in mind allowing opportunities for new, young players to get into the Teams.

#### **Pacific Cup**

Excludes Australia and New Zealand. Eligibility rules are complex. Including A and NZ could help with sponsorship.

Recommendation:

Ask A and NZ. (1) Would they participate? (2) What standard players would they be likely to send? (not top level players hopefully)

Then send to Member Nations

**Meeting closed 4.15pm**