

OCEANIA SQUASH FEDERATION

Minutes of the Seventh General Meeting of the Oceania Squash Federation (OSF) held in Suva, Fiji commencing on Sunday 29th June, 2003 at 4:20 p.m.

1. Official Opening by the Chair

The Chair, Col Clapper, declared the Seventh General Meeting of the OSF open, and welcomed all delegates in attendance to the meeting and Suva, Fiji where the Twelfth South Pacific Games are being staged. Col also advised the delegates that because of the number of issues to be raised during the meeting, it was extremely doubtful that it could be completed by 6:00 p.m. and that another time will most likely need to be set for its continuation.

2. Attendees and Registration of Delegates

The Attendance Roll was circulated and the following attendees recorded.

Butch Gifford	Vice President OSF & New Zealand Delegate
Esther Williams	Vice President OSF, President Squash Fiji and Fiji Delegate
Anisa Tuberi	Squash Fiji
Marie Priest	Secretary, Cook Islands Squash
Bernadette Raffe	OSF Vice President, Cook Islands Squash and Cook Islands Delegate
Gregory Corigliano	New Caledonia Squash Delegate
Etuale Sefo	President, Samoa Squash & Samoa Delegate
Paul Speedy	President, PNG Squash & PNG Delegate
Derek Hunter	Vice President, PNG Squash
Gary Robertson	Vice President OSF, President Norfolk Island Squash & Norfolk Island Delegate
Col Clapper	President & Executive Director, OSF

3. Apologies

Col Clapper read a letter from Murray Day, Life Member of OSF, conveying best wishes for the meeting and his apology for not being able to attend. Col also read a letter of apology from Susie Simcock, Emeritus President of the WSF, and conveying best wishes to all the OSF representatives.

Other apologies recorded were as follows:

Carol Kawaljenko	Australian representative
Chris Sinclair	Convenor of the OSF Rules & Referees Committee
Bernard Esquedin	OSF Vice President & President, New Caledonia Squash

4. Minutes of Previous General Meeting

Col Clapper informed the meeting that the Minutes of the Sixth General Meeting of the OSF held in Norfolk Island on 9 December 2001 had been circulated to OSF Officers & Member Countries in both draft and final form for comment.

Moved Gary Robertson, seconded Bernadette Raffe that the Minutes, as circulated in final form, be received and adopted. CARRIED.

5. Business Arising from the Minutes

Col Clapper informed the meeting that any business arising from the Minutes should be covered under other agenda items, and unless any delegate had any specific item to raise at this stage, then items of business arising from the Minutes will be dealt with during the course of the meeting. No specific items were raised, and delegates agreed to the proposed course of action. RESOLVED.

6. Report from the President and Officers

Col Clapper tabled the President & Officers' Report covering the two-year period from the Sixth General Meeting held in Norfolk Island in December 2001.

Moved Bernadette Raffe, seconded Paul Speedy that the report be received for discussion. CARRIED.

Col summarized some of the highlights of the period, which included:

- Squash being included in the South Pacific Mini Games for the first time
- Fostering closer communication among member countries.
- Working to re-establish organised squash in Tahiti and Vanuatu.
- Assisting Squash Fiji in preparing for the 12th South Pacific Games.
- Conducting the Strategic Planning Workshop in Auckland, which was an outstanding success.
- Promoting development, coaching & refereeing programmes across the region.
- Maintaining communication and information across the region.
- Responding and contributing to the WSF on a range of issues.

Moved Gary Robertson, seconded Etuale Sefo that the President & Officers' Report be adopted. CARRIED.

7. Reports from the Chairs of Committees

(i) A report from Butch Gifford, Convenor of the OSF Coaching & Development Committee, was tabled for discussion.

- Butch elaborated on the report and informed the meeting that New Zealand Squash now had a greater awareness of its role in the Oceania region and was keen to increase its focus in the region. A number of initiatives will be considered by New Zealand Squash to support the region.
- Col stated that at the Auckland Seminar it was identified that most coaching accreditation programmes excluded rules and refereeing as a component part of the programmes. The meeting resolved that rules and refereeing should be included as part component of all coaching programmes. RESOLVED.
- Col presented to the meeting an initiative to establish a register of accredited Coaches in the region. This would enable countries and clubs to access the register to assist in engaging coaches. The meeting endorsed the concept and supported the establishment of a register. RESOLVED.
- It was resolved that the Coaching and Development Committee Report be adopted. CARRIED.

(ii) A report from Greg Hutchings, Convenor of the OSF Championships Committee was read to the meeting. The report was received. RESOLVED.

- Col Clapper reported that it was disappointing that no member country had taken up the opportunity of utilizing the "Oceania Open" naming rights for a major event in their country. Paul Speedy submitted a nomination for PNG to take naming rights for 2004. CARRIED.
- Butch Gifford reported that New Zealand Squash was taking a close look at the possibilities available for an elite circuit in the region, and that funding may be available from New Zealand to support the circuit. The meeting strongly endorsed the initiatives being undertaken by New Zealand Squash. CARRIED.
- The potential of supporting New Zealand initiatives with the establishment of an Oceania tournament circuit was discussed. Dates of current Open Championships were reported as follows:

PNG	June
Norfolk Island	November
New Caledonia	September

Samoa	September
Cook Islands	October
Fiji	October

Delegates expressed support for an Oceania tournament circuit and indicated that there was some flexibility in their timeframes. Resolved that Col Clapper should progress the concept with all interested parties, including discussions with Australia and New Zealand. CARRIED.

- (iii) A report from Chris Sinclair, Convenor of the OSF Rules & Referees Committee, was tabled for discussion. The meeting resolved that the report be adopted. CARRIED.
- Gary Robertson encouraged all delegates to progress the "Preliminary Theory Examination" paper provided by Chris at the Auckland Seminar. This was supported.
 - Col Clapper reported that the Rules & Referees Committee, particularly Chris, Chas Evans (New Zealand), and John Small (Australia) have been working to develop a standard accreditation structure for the Oceania region, including moving away from Level 1,2 and 3 references to more meaningful references, for example, Oceania, National, Regional etc.
- Etuale Sefo expressed a need for common standards across the region, and a need to achieve a basic level of refereeing by players. ENDORSED.
- Col Clapper reported on the future potential for developing "handy hints" cards, in addition to the need to the better utilization of technology, for refereeing and coaching development. ENDORSED.
 - Derek Hunter reported that from experiences at the Commonwealth Games a lot more work needs to be done both with the rules and with refereeing of Doubles Matches, if the objectives of the doubles game are to be achieved. ENDORSED.
 - Col congratulated the Rules & Referees Committee on progressing initiatives and the high level of activity it is currently undertaking. ENDORSED.
- (iv) A report from Mike Greig, Convenor of the OSF Technical Committee, was tabled for discussion. The meeting resolved that the report be adopted. CARRIED.
- (v) A report from Neven Barbour, OSF Regional Vice-President to the WSF, was tabled for discussion. The meeting resolved that the report be adopted. CARRIED.
- (vi) Col Clapper informed the meeting that no reports had been received from the OSF Major Games Committee or OSF Disciplinary Committee. Col also advised the meeting that no cases had been referred to the Disciplinary Committee during the two-year period, and although the WSF was still campaigning hard for squash to be admitted in the Olympic Games (Summer or Winter) there was very little prospect of this happening in the foreseeable future. It was important that we maintain a presence in regional games, such as the South Pacific Games and Arafura Games in the Oceania Region.

8. (a). Statement of Financial Accounts:

The Statement of Receipts and Payments for the period 1 July 2001 to 31 May 2003 was tabled for consideration at the meeting.

Col Clapper explained that the close-off date would normally be 30 June 2003, but needed to be brought forward due to the meeting date. Col advised that as at the date of the meeting the balance in the Bank account was \$AUD8,461.73.

Moved Gary Robertson, seconded Bernadette Raffe that the Statement of Receipts and Payments report be adopted. CARRIED.

(b). Auditor's Report:

The Audit Report covering the period 1 July 2001 to 31 May 2003 was tabled for consideration. Moved Paul Speedy, seconded Bernadette Raffe that the report be received and adopted and that a vote of appreciation to Peter Hurwood be recorded for once again undertaking the audit of the OSF accounts in an honorary capacity. CARRIED.

(c) Report on the Financial Position of the OSF:

Col Clapper tabled a report on the financial position of the OSF.

Col informed the meeting that Issue No. 4 was based on the financial statement at the time when \$AUD10,000 was in the account. The meeting agreed that the principle proposed in Issue 4 "that the target of a \$AUD10,000 minimum reserve be set to commence in 2005, and be incrementally increased thereafter at a rate of 2.5% to cater for inflation" be adopted, although it may not be able to commence in 2005.

Moved Paul Speedy, seconded Gary Robertson that the report be endorsed. CARRIED.

(d) Proposed Budget and Setting of Membership Fees for Years 2004 and 2005:

The proposed budget, outlining projected income and expenditure for years 2004 and 2005, was tabled.

Gary Robertson queried the category criteria, and Col Clapper agreed to review the criteria for post 2005.

Following discussion, it was resolved that minor variations be made to the membership fees proposed for Australia and New Zealand to bring their fees more in line with the adjustment applied to the other member countries, and that the projected expenditure be adjusted accordingly. CARRIED.

Moved Paul Speedy, seconded Gary Robertson that the proposed budget, as amended, be adopted and that membership fees for calendar years 2004 and 2005 be as follows:

<u>Member</u>	<u>Category</u>	<u>2004 Fee (\$AUD)</u>	<u>2005 Fee (\$AUD)</u>
Australia	E	1,500	1,500
New Zealand	D	1,000	1,000
Papua New Guinea	C	450	450
New Caledonia	B	350	350
Fiji	B	350	350
Samoa	A	250	250
Cook Islands	A	250	250
Norfolk Island	A	250	250

Motion CARRIED.

(e) Approval for significant Items of Expenditure:

General Meeting approval was sought for the following significant items of expenditure:

1. Travel etc. to Norfolk Island 2001 for the S.P. Mini Games & General Meeting - AUD\$1,259.99
2. Subsidy to OSF Seminar Workshop in Auckland 2003 - AUD\$2,000.00
3. Travel expenses for B.Gifford to Suva as Tournament Director, S.P. Games 2003 - NZ\$1,199.00
4. Out-of-pocket expenses for C.Clapper & B.Gifford to attend S.P.Games & General Meeting Suva 2003 - NZ\$101.00
5. Trophies for the S.P.Games, Suva 2003 - AUD\$1,000.00
6. Oceania Championships Perpetual Trophies & Phillip Cridge Trophy replicas maintenance & Manufacture 464.00 KINA - AUD\$210.00

7. Travel, accommodation & out-of-pocket expenses for the President/Executive Director & Tournament Director to the Cook Islands in 2005 for the Oceania Championships & Eighth OSF General Meeting

Moved Butch Gifford, seconded Paul Speedy that the seven items listed above be approved for expenditure from OSF funds. CARRIED.

9. Reports on OSF Championships and Endorsement of Future Championship Venues:

(a) Oceania Championships:

Col Clapper congratulated Norfolk Island on staging a very successful and well run South Pacific Mini Games in December 2001.

The Squash component was extremely well run and a good promotion for our sport. The meeting endorsed Col's comments.

Delegates discussed issues concerning the S.P. Games, Suva 2003. Details regarding the tournament and all other arrangements were covered at the Technical Meeting held immediately prior to the OSF General Meeting. Col Clapper reported on the meeting he and Esther Williams had with senior Games official, Vidhya Lakhani concerning additional players for the individual events. It will be necessary to request changes to the Games Charter covering Squash before the 2007 Games. Col read to the meeting the proposed objectives, conditions and principles regarding additional entries, and it was resolved that the following be adopted:

The objective in including additional players in the individual events (i.e. Men's Individual and Women's Individual), other than those competing in the respective teams events, shall be based on the following criteria:

- To take up byes in the draw;
- To allow countries to expose their developing players to the higher level competition;
- To enable countries who do not have a team entered in the respective teams event to enter a player from that country in the individual event.

Conditions concerning the acceptance of additional players shall be as follows:

- The player must be a registered member of an OSF member country and be nominated by that country;
- The player must have fulfilled any eligibility requirements prescribed by the OSF;
- The player must have fulfilled any requirements of the South Pacific Games and South Pacific Mini Games, when the Oceania Championships are linked to those events, and have acquired Games accreditation; and
- The player must be ranked lower than the lowest ranked player competing in the nominating country's team in the respective teams event, unless extenuating circumstances, such as injury, prevents the player having been nominated for or competing in the teams event.

The acceptance of each additional player shall be at the sole discretion of the Tournament Committee, which shall be based on the following principles, in order:

- Where a country does not have a team in the respective teams event;
- To take up byes in the draw;
- Player development.

No more than 3 additional players shall be allowed from any one country, except where the host country is providing players to fill byes. CARRIED.

Col Clapper tabled at the meeting details of trophies listed for presentation at the South Pacific Games in Suva. Col pointed out that the cost of trophies was excessively high, amounting to

\$AUD1,000- for manufacture plus approximately \$AUD300- for transport to Suva. In addition, on arrival in Nadi customs duty was requested but avoided. OSF cannot sustain these costs. Following discussion, the meeting resolved that the OSF be responsible for the following trophies:

- Men's Open Individual Perpetual Trophy
- Ladies Open Individual Perpetual Trophy
- Men's Team's Perpetual Trophy, and Ladies Teams Perpetual Trophy –

Winning member countries associations from the previous Oceania Championships shall be responsible for the engraving, security and transportation to the next championships.

Phillip Cridge "Most Improved Player" Perpetual Trophy and replica trophies – OSF to be responsible for engraving, security and transportation to and from the championships.

Men's Open Individual and Ladies Open Individual – OSF to provide Gold, Silver, Bronze (or Winner, Runner-Up, Third Place when the championships are linked to the South Pacific Games or South Pacific Mini Games) trophies:

- Host country to provide additional trophies, or the like, to the Plate Winner, Plate Runner-Up, Special Plate Winner and Special Plate Runner-Up.

Men's Teams and Ladies Teams Events – OSF to provide 5 x player trophies for each of Gold, Silver and Bronze winners (or Winner, Runner-Up and Third Place when the Championships are linked to the S.P. Games and S.P. Mini Games);

- Host country to provide additional trophies, or the like, to the respective Team Managers, Coaches and/or Manager/Coaches.

Bernadette Raffe tabled a promotional kit for the 2005 Oceania Championships to be held in Rarotonga, Cook Islands and hosted by the Cook Islands Squash Association. The dates set for the Championships are 13 to 24 October 2005. It is proposed to follow the Oceania Championships with the Cook Islands Open, which will commence on 25 October. The meeting endorsed the submission. CARRIED.

Col Clapper informed the meeting that the time was 6:20 p.m. and that due to dinner commitments for all delegates, it would be necessary to suspend the meeting until a later time. It was agreed that the meeting would resume at 11:30 a.m. on Tuesday 1 July 2003. CARRIED.

Minutes of the resumption of the Seventh General Meeting, commencing at 11:40 a.m. on Tuesday, 1 July 2003.

Attendees were recorded as follows:

- Col Clapper
- Etuale Sefo
- Gary Robertson
- Paul Speedy
- Derek Hunter
- Butch Gifford
- Gregory Corigliano
- Bernadette Raffe (arrived late due to other commitments)

9. (a) Continued

Col Clapper submitted to the meeting a proposal which came from discussions with a number of players at the S.P. Games, to allow for Australian and New Zealand Pacific Islands teams to compete in the Oceania Championships Men's and Ladies Events. The teams would be drawn from Pacific Islanders living permanently in Australia and New Zealand respectively. The

players would need to be registered with the Australian and New Zealand Associations, and the teams selected by those Associations. The players should be born in a Pacific Islands country, although now living in Australia or New Zealand. Should the player be eligible for both a Pacific Islands country and Australia/New Zealand, the Pacific Islands country would retain first right of call on the player's services. It was recognized that the inclusion of these teams could only apply to the Oceania Championships when they are not linked to a S.P. Games or S.P. Mini Games.

Col informed the meeting that for the proposal to proceed he would need to seek the co-operation and support of Australia and New Zealand, and that it was important to include the Australia and New Zealand name in the representative teams for the potential of government funding and support.

The meeting supported the proposal in principle and agreed that Col Clapper proceed to negotiate with the Australian and New Zealand Associations on the proposal. CARRIED.

Etuale Sefo reported on preparations for the 2007 South Pacific Games to be held in Apia, Samoa. The Games are being scheduled for the September/October school holiday period. A team is in Suva looking at how Fiji has organized the 2003 Games, infrastructure requirements, etc. It is proposed to construct new multi-purpose facilities in Apia for the Games, which would include 4 all-glass squash courts, including a doubles court. Samoa is keen to have a doubles competition for squash at the Games.

Unlike the centralized control arrangements in Suva, Etuale expects that each sport will take responsibility for its own accreditation of athletes and officials.

Col Clapper thanked Etuale for his report.
ENDORSED.

(b) Oceania Masters Championships

Gary Robertson reported on arrangements for the 2003 Oceania Masters to be held in Norfolk Island. Over 60 competitors are expected to participate, including a number particularly from Australia and New Zealand. Airline difficulties should not be a problem on this occasion. Sponsorship support has been good, and approximately AUD\$4,000- will be on offer. The Oceania Masters will be held on 24-26 July 2003.

Gary will provide a full report following the Championships.
ENDORSED.

Bernadette Raffe distributed a brochure on the 2004 Oceania Masters, to be held in Rarotonga, Cook Islands from 12-18 June 2004 in conjunction with the Cook Islands Masters. Bernadette agreed that changes need to be made to the brochure prior to its wider circulation. More details will be released on the championships closer to the date. Two courts will be used for the championships. ENDORSED.

Col Clapper informed the meeting that a formal application had been received from Victoria, Australia to host the 2005 Oceania Masters in Melbourne. Victoria originally applied for 2004 but agreed to transfer to 2005 to assist Cook Islands application. The meeting endorsed the application from Melbourne, Victoria, Australia. CARRIED.

An application from Norfolk Island to host the Oceania Masters in 2006 was endorsed at the meeting. CARRIED.

(c) Oceania Junior Championships

Col Clapper raised for discussion the difficulties in re-establishing the Oceania Junior Championships. The event was last held in Mackay, Australia about 6 years ago. Previous to that the event was held in Noumea, New Caledonia and Auckland, New Zealand.

Col informed the meeting Queensland Squash had advised that it was prepared to host the Oceania Juniors, most likely in Brisbane as it would be the best location, travel wise. The meeting endorsed the proposal that Col progress discussions with Squash Australia and Queensland Squash to host the 2004 Oceania Juniors, with the established format for junior age events to be adopted. CARRIED.

(d) Endorsement naming rights to stage the Oceania Open Championships in 2004 was put to the meeting for consideration by Col Clapper. No formal applications had been received at the time of the meeting.

Paul Speedy nominated PNG to host the Oceania Open in 2004. The meeting endorsed the nomination. CARRIED.

10. Reports on Major Games

(a) South Pacific Games

A progress report on the 2003 S.P. Games in Suva was covered earlier in the meeting. Fiji Squash will present a more detailed report following the conclusion of the Games. ENDORSED.

A progress report on the 2007 S.P. Games in Apia was presented earlier in the meeting by Etuale Sefo. A further report is to be tabled at the 2005 General Meeting. ENDORSED.

Col Clapper reminded delegates that most OSF Member Countries were eligible to participate in the Commonwealth Games, and there was a great opportunity for the Pacific Islands squash players to compete in the squash competition at the 2006 Commonwealth Games, which will be held in Melbourne, Australia.

Members will be kept informed of arrangements concerning the Games. ENDORSED.

Col Clapper informed the meeting that although the Arafura Games in Darwin was cancelled in 2003 due to SARS, it was an ideal event for Oceania countries to participate in. PNG have been regular competitors in these Games. Members will be kept informed of the next Games. ENDORSED.

11. Consideration of Other Business.

(a) Report on the Outcomes of the Strategic Planning Workshop, Auckland, New Zealand.

Col Clapper reported that the Workshop was an outstanding success, and this view had been supported by every representative who attended the workshop.

A draft report had been prepared on the workshop for submission to the WSF and IOC, together with an audited financial report.

The meeting agreed to endorse the report, subject to Col providing it to a number of delegates to read in Suva. CARRIED.

(b) Report and Business Accepted Under the Provision of the OSF Constitution

No formal report or business had been submitted for consideration. However, Col Clapper advised the meeting that a number of items were listed for discussion and consideration under General Business. ENDORSED.

12. General Business:

(a) World Squash Day

World Squash Day was held on 29 March 2003. Col Clapper informed the meeting that this is an annual event and all member countries should take the opportunity to use this day to promote the sport in their country, and do not be afraid to be creative in determining the activities they implement to promote the day. ENDORSED.

(b) All-Glass Portable Court

The possible use of an all-glass portable court throughout the region was raised at the meeting. Butch Gifford briefed the meeting on the current position concerning the all-glass court in New Zealand. New Zealand Squash had offered it to Clubs in New Zealand at a low cost, however, the court was in need of repair which could be costly. Col Clapper informed the meeting that he was unaware of what use was being made of the all-glass court in Australia, but the courts in Australia and New Zealand were not the latest in design. The meeting resolved that Col explore the feasibility of using all-glass courts in the region with Squash Australia and New Zealand Squash. CARRIED.

(c) WSF/OSF/Dunlop Ball Agreement

Col Clapper briefed the meeting on negotiations that had transpired over a period of time concerning a new ball agreement with Dunlop Slazenger International Limited. The OSF had been kept informed during negotiations and had the opportunity to make contribution to the negotiations. The agreement was for the period from 1 July 2003 to 31 December 2007. Col read the agreement to the meeting and invited discussion. Moved Gary Robertson, seconded Butch Gifford that the agreement be endorsed and Col Clapper be authorized to sign the agreement on behalf of the OSF. CARRIED.

(d) White Ball and Larger Ball

Col Clapper distributed two white balls to each country at the S.P. Games Technical Meeting, and requested that they try the balls in their country and provide feedback on the balls' performance and characteristics compared to the black Dunlop Revelation Pro Squash Ball. ENDORSED.

Col Clapper informed the meeting that the OSF had proposed that the WSF negotiate in the agreement with Dunlop for a commitment by Dunlop to produce the 6% larger ball for trialing and general use. However, this was not achieved and we will be dependent on Dunlop for a timetable regarding production of the ball. NOTED.

Paul Speedy raised the issue of distribution difficulties in obtaining balls at a reasonable cost in PNG. Balls are obtained in Australia whenever possible and taken back to PNG. Other delegates expressed similar difficulties in the purchase of Dunlop balls in Pacific Island countries, and requested that Col take up the matter with Dunlop to see if better arrangements can be established. ENDORSED.

(e) Dope Testing

Col Clapper informed the meeting that limited random dope testing was being conducted at the S.P. Games in Suva, and that squash players at the Games should be aware of the testing arrangements. Tests will be carried out in line with the IOC Medical Commission guidelines and the WADA (World Anti Doping Agency) Code. The OSF had not requested any additional testing above that being provided by the Games organisers. NOTED.

(f) Membership Mailing List

Delegates endorsed the format and issue of the OSF Membership Mailing List, and expressed its importance as an important information and communication document. NOTED.

(g) "Big Hand"

Col Clapper brought to the attention of Delegates the "Big Hand" pre-racket sports innovation. Should any country be interested in the innovation Col can direct them to the promoters. NOTED.

(h) Registration as Australian Business

Col Clapper informed the meeting that it was necessary for the OSF to register as an Australian Business and apply for a Tax File Number.

The Australian Business Number (ABN) is 37737113669 and Tax File Number (TFN) is 784338931.

Etuale Sefo enquired whether it was necessary for OSF to lodge annual returns. Col will check the requirements and arrange for lodgment if necessary. NOTED.

(i) Protective Eyewear

Col Clapper informed the meeting of the WSF requirement that eye protection is mandatory for all players in the World Junior Championships and for all WSF Doubles Championships. The Rules of Squash (Appendix 6) recommends all Squash players to wear eye protection. A number of countries, including Australia, have made eye protection mandatory for juniors in events under their control. Col proposed that the OSF should maintain consistency with the WSF, if only to avoid potential liability issues arising. It was resolved that eye protection be mandatory for all players in OSF Junior Championship events and Doubles Championship events. CARRIED.

Etuale Sefo raised concerns regarding the damage to teeth, which appears to have a much higher incidence than eye damage, and that the wearing of mouth guards should be recommended. It was resolved that Col Clapper investigate the issue further with the Rules Committee. CARRIED.

Col Clapper advised the meeting that Squash Australia was preparing a new regulation which covers protective eyewear. A copy will be circulated for comment when it becomes available. NOTED.

(j) Statistical Returns

Col Clapper circulated the Statistical Return for each Delegate to update. NOTED.

13. Election of Officers for Ensuing 2 Year Period.**(a) President**

Moved Gary Robertson, seconded Etuale Sefo that Col Clapper be elected for a further 2 year period. There being no further nominations the motion was put to the vote and carried unanimously. CARRIED.

In accepting the appointment, Col raised the need for a succession programme to be put in place, and that may require financial or other support from the government where a new President and Executive Director is located, as he receives considerable assistance from Lorel Clapper. Gary Robertson expressed the view that the President and Executive Director needed to come from either Australia or New Zealand as it was necessary to be located in the mainstream area of activity of the sport. ENDORSED.

Col Clapper agreed to continue in the dual capacity of President and Executive Director for a further 2 years. CARRIED.

(b) Col Clapper informed the meeting that formal nominations for positions of **Vice- President** had been received from Butch Gifford (New Zealand) and Carol Kawaljenko (Australia).

Further nominations were received at the meeting from Gary Robertson (Norfolk Island), Bob Stirrup (New Caledonia) and Paul Speedy (PNG). It was moved Etuale Sefo and seconded Bernadette Raffe that the following Vice-Presidents be appointed:

Butch Gifford	New Zealand
Carol Kawaljenko	Australia
Gary Robertson	Norfolk Island
Bob Stirrup	New Caledonia
Paul Speedy	PNG

There being no further nominations the motion was put to the vote and carried unanimously. CARRIED.

(c) Bernadette Raffe advised the meeting that she was the nominated appointee of the Cook Islands to fill the sixth Vice-President position – Cook Islands being host country for the 2005 Oceania Championships. ENDORSED.

(d) Col Clapper informed the meeting that Michael Davis was prepared to continue in the position of Finance Director for a further 2 year period. Moved Gary Robertson, second Greg Corigliano that Michael Davis be appointed to the position. There being no further nominations the motion was put to the vote and carried unanimously. CARRIED.

(e) Col Clapper informed the meeting that as outgoing OSF Regional Vice-President to the WSF, Neven Barbour, had been elected to a position of Vice-President of WSF, he was not standing for re-election. Col expressed that appreciation be recorded for Neven's contribution during the time he held the Oceania position. ENDORSED.

Col advised the meeting that a nomination had been received from New Zealand Squash, nominating Gerard De Courcy to the position. Col also informed the meeting that Squash Australia supported the nomination. Moved Etuale Sefo, seconded Gary Robertson that Gerard De Courcy be appointed OSF Regional Vice-President to the WSF for the next 2 year period. There being no further nominations the motion was put to the meeting and carried unanimously. CARRIED.

(f) Col Clapper informed the meeting that Peter Hurwood was prepared to audit the accounts of the OSF in an honorary capacity for a further 2 year period. The meeting unanimously endorsed the appointment of Peter Hurwood as Federation Auditor for the next 2 year period. CARRIED.

14. Election of Committee Convenors and Members for the Ensuing 2 year period

Col Clapper submitted the names of the following personnel proposed for appointment to the following Special Committees:

(a) OSF Coaching & Development Committee

Butch Gifford, New Zealand	Convenor
Jeff Wollstein, Australia	Assistant Convenor
Greg Corigliano, New Caledonia	

(b) OSF Major Games Committee

Gerard De Courcy, New Zealand	to be confirmed
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(c) OSF Championships Committee

Greg Hutchings, Australia	Convenor
Derek Hunter, PNG	
Gary Robertson, Norfolk Island	
Greg Corigliano, New Caledonia	
Heimata Karika, Cook Islands	
Etuale Sefo, Samoa	
Raymond H. Lee, Fiji	

- (d) OSF Rules & Referees Committee
 Chris Sinclair, Australia Convenor
 Chas Evans, New Zealand
 John Small, Australia to be confirmed
- (f) OSF Disciplinary Committee
 Susan Devoy, New Zealand to be confirmed
- (g) OSF Masters Committee
 Gary Robertson, Norfolk Island
 Gower Dallimore, New Zealand to be confirmed
 Peter Wright, Australia to be confirmed
- (h) WSF Seeding Panels – OSF Representatives
 Women
 Dawn Moggach, Australia
 Men
 Geoff Hunt, Australia to be confirmed
 Masters
 Gower Dallimore, New Zealand
 Peter Wright, Australia
 Junior Men & International Doubles Committee
 Dean Landy, Australia,
 Junior Women’s Committee
 Dave Clark, New Zealand

The meeting endorsed the appointments, as submitted, including those yet to be confirmed, subject to their acceptance. ENDORSED.

15. Venue and Date of Next Meeting

The meeting resolved that the next General Meeting of the OSF take place in Rarotonga, Cook Islands in 2005 at a date and time to be set by the President in consultation with Bernadette Raffe; the date to be during the period of the next Oceania Championships. CARRIED.

16. Closure of Meeting

Col Clapper extended appreciation to all those in attendance for their contribution to the meeting, and declared the meeting closed at 1:30 p.m.

Attachments Tabled:

1. Notice of Seventh General Meeting
2. Registration of Delegates
3. Minutes of Sixth General Meeting
4. President and Officers’ Report
5. Coaching & Development Report
6. Rules & Referees Report
7. Technical Committee Report
8. Statement of Receipts and Payments
9. Auditor’s Report
10. Proposed Budget 2004-2005
11. Trophies for Presentation at OSF Championships Report
12. WSF/OSF/Dunlop Ball Agreement